

The Bath County School Board met in a Regular Meeting on Tuesday, December 3, 2013 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.

**PRESENT:** Mrs. Rhonda R. Grimm, Board Chair  
Mrs. Catherine D. Lowry, Board Vice-Chair  
Mrs. Amy R. Gwin, Board Member  
Dr. Ellen R. Miller, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Sharon P. Fry, School Board Deputy Clerk

Mrs. Rhonda Grimm, Board Chairman, called the meeting to order at 5:47 p.m. with all members present except Mr. Manion and Mr. Pasco. Mrs. Lowry arrived during closed meeting at 7:02 p.m. **13-14: 130  
CALL TO ORDER**

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (3-0 vote) convened in a closed meeting at 5:47 p.m. to discuss resignations of specific employees, a student matter, a legal matter, and the superintendent's evaluation. **13-14: 131  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

On motion by Mrs. Gwin at 7:08 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **13-14: 132  
CERTIFICATION OF  
CLOSED MEETING**

Mrs. Grimm called the meeting to order at 7:08 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer. **13-14: 133  
CALL TO ORDER FOR  
PUBLIC MEETING**

On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (4-0 vote) approved the agenda as presented. **13-14: 134  
APPROVE OR  
AMEND AGENDA**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) approved the consent agenda as presented: **13-14: 135  
APPROVE  
CONSENT AGENDA**

- Minutes  
November 5, 2013 Regular Meeting, November 13, 2013 Called Meeting, and November 14, 2013 Quarterly Joint Meeting.

- **Claims**

Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled November 2013 revenue summary. General Fund Payroll 67523-67535, 67540-67551, Bills – 67536-67539, 67552-67612, Direct Deposit 2073-2075, and Food Service Payroll 10249-10253, 10254-10258, Bills – 10259-10268, Direct Deposit 2073-2075.

- **Reports**

Attendance

October 2013 ADM: BCHS 253.39, MES 106.04, VES 244, for a total of 603.43.

Cafeteria, October 2013

Maintenance, November 2013

Transportation, November 2013

**13-14: 135 (Con't.)**

**APPROVE  
CONSENT AGENDA**

There were none to be heard.

**13-14: 136  
PUBLIC COMMENTS**

Mrs. Hirsh recognized BCHS students **Sydney Herscher, Conner Ailstock, Virginia King, and Christian Heffler** as they qualified and competed in the Cross Country State Competitions held on November 16, 2013 at Great Meadow – The Plains; in Loudon County.

**13-14: 137  
GOOD NEWS IN BATH  
COUNTY SCHOOLS**

Mrs. Hirsh commended VES 4<sup>th</sup> grade teacher, **Martha Carter**, who recently completed a grant application and was awarded a grant in the amount of \$600 to be used for classroom supplies.

In observance of Hanukkah, Mr. Pasco was unable to attend the meeting.

**13-14: 138  
STUDENT  
REPRESENTATIVE'S  
REPORT**

Mr. Rider provided an update on the recent annual School Activity Funds Fiscal 2013 Audit as completed by Anderson, White & Company, P.C. Mr. Rider reported an excellent audit report and praised all three school bookkeepers. He noted minor areas of improvement. Mrs. Hirsh said the school received an unqualified report from the auditors.

**13-14: 139  
SCHOOL ACTIVITY  
FUNDS FISCAL 2013  
AUDIT – MR. RIDER**

Mrs. Hirsh, Mrs. Grimm, Mrs. Lowry, Dr. Miller and Mrs. Fry attended the VSBA Annual Conference in November. The Superintendent and Board members presented brief summaries of information acquired during sessions at the conference.

**13-14: 140  
VSBA ANNUAL  
CONFERENCE REPORT  
MRS. HIRSH & BOARD  
MEMBERS**

Mrs. Hall, Director of Special Education and Pupil Personnel Services, presented an overview of the 2012-2013 English Language Learners/Title III Annual Measurable Objectives. She also provided a brief ELL Committee report, including Fall 2013 activities. Mrs. Hall referenced a VDOE chart indicating that Bath's ELL met all AMO's and a plan of improvement is not required. Mrs. Hall praised staff and students saying "students are making great gains".

**13-14: 141  
TITLE III AMO  
SUMMARY REPORT –  
MRS. HALL**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (4-0 vote) **accepted the resignation of Cynthia Moore (Elementary School Nurse) and authorized the Superintendent to hire a replacement.**

**13-14: 142  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (4-0 vote) **accepted the resignation of BCHS Boys JV Coach, Christina Oliver and approved the appointment of Mark Fry as BCHS Boys JV Coach.**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (4-0 vote) in a legal matter, **conveyed to the Millboro Water Association the pump station and access to the station (as recommended by school attorney, Mr. J. Chris Singleton.)**

**On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0 vote) in a 2<sup>nd</sup> reading, approved VSBA policies: CMA, GBL, GBM, GCA, GCBE, IKFA, JFC-R (Option 2), and JO as presented.**

**13-14: 143  
VSBA POLICIES –  
2nd READING**

Mrs. Hirsh and Mr. Lancaster, Director of Technology, Testing & Administrative Services, provided background information for the development of the SY2014-2015 school calendar. Mrs. Hirsh said this calendar is very similar to the current year calendar. The calendar includes a 185 day calendar which includes 5 make up days to occur prior to SOL testing; the first day of school in the 2014/2015 calendar is on a Tuesday; the calendar continues to qualify Bath County Schools for a waiver to start school prior to Labor Day, and workdays are distributed throughout the year.

**13-14: 144  
2014-15 DIVISION –  
WIDE CALENDAR**

**On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (4-0 vote) adopted the 2014-15 school calendar as presented by the calendar committee.**

Mrs. Hirsh outlined the following preliminary projects identified on the CIP for consideration thus far:

- School Bus Replacement (2)
- Auditorium Project (BCHS) Dehumidification, Curtains, Carpet, Stage floor)
- Parking Lot Project (BCHS) Lights, Surface, Drainage, Lining
- Vehicle Replacement
- Locker Replacement (BCHS)
- Restroom Project (BCHS, MES, VES)
- Gym A/C (BCHS, VES)
- Refinish Gym Floor (BCHS)
- Football Field Crowning
- Cameras on School Buses (11 cameras needed)
- Playgrounds (MES, VES)
- Paving (MES)

**13-14: 145  
FY2014-15  
CONSIDERATION  
OF CAPITAL  
IMPROVEMENT  
PLAN**

Mr. Cook, Maintenance Director, updated the Board on recent attempts to secure estimates for the BCHS dehumidification project. He has contacted three companies and received three different plans to resolve dampness issues. The most recent estimate of \$67,000 was received by an engineering firm. Mr. Cook noted that when you have a 2 million dollar addition going to pieces due to dehumidification, an estimate of \$67,000 to fix the problem could be a good investment. Mr. Cook said there are too many conflicting reports at this time. He asked the Board to consider hiring an engineer to come in and redesign the air handling system in the auditorium. Mr. Cook estimates a total cost of \$100,000 for the project. Mr. Cook recommended the Board delay curtain/carpet replacement and stage floor refinishing until the dehumidification issue is remedied. Mr. Cook and Mrs. Rowe provided additional information pertaining to BCHS locker replacement - \$55,500, restroom projects - \$90,000, refinishing BCHS gym floor - \$40,000, and crowning of the football field with sprinklers - \$82,500.

**13-14: 145 (Con't.)  
FY2014-15  
CONSIDERATION  
OF CAPITAL  
IMPROVEMENT  
PLAN**

Mrs. Hirsh said cameras on school buses and playground projects may need to be removed from the CIP as they do not meet the \$30,000 minimum required. Staff members will continue to obtain estimates and information will be forwarded to Board members as it is available. The Board plans to prioritize the projects and identify CIP time frames for FY 2014-15 to FY 2018-2019 at their January 7<sup>th</sup> meeting.

Informational items for Board members included: Dates to Remember for Bath County Schools, VSBA Superintendent Evaluation Workshops held January to March, 2014, and a VSBA Capital Conference brochure for a meeting in Richmond, VA on January 27-28, 2014.

**13-14: 146  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

There were none to be heard.

**13-14: 147  
PUBLIC COMMENTS**

**Mrs. Gwin**

- Apologized that the CIP discussion took so long tonight.
- Thanked everyone for attending the meeting.
- Hope everyone had a great Thanksgiving and wished all a Merry Christmas.

**13-14: 148  
ITEMS BY BOARD  
MEMBERS**

**Dr. Miller**

- Thanked everyone for coming to the meeting.
- There is an expense to the school system when attending conferences and time away from jobs, in the hope of returning with useful information to improve the schools. Would like the opportunity to speak with teachers regarding STEM and other ideas that were presented at the conference in November. Realize that teachers are the ones who would have to get in the trenches and execute the ideas.
- Hope everyone had a great Thanksgiving break with time to prepare for exam preparation.

**Mrs. Lowry**

- Lots of dates for upcoming school events that allow our community members to see the school facilities, staff and kids.
- During the Thanksgiving season, thankful for fellow Board members, saying their hearts are in the right place.
- Addressing staff members, said she is thankful for everything they do on a day to day basis. Your hearts are in the right place as you are very passionate about our children.

**Mrs. Grimm**

- Thanked everyone for coming to the meeting.

**The Board adjourned the meeting at 9:11 p.m.**

**13-14: 148 (Con't.)  
ITEMS BY BOARD  
MEMBERS**

**13-14: 149  
ADJOURNMENT**